



PROCESS DOCUMENT FOR NAPS DBT PILOT ON 1ST JULY 2022



1. BACKGROUND



On 21st April 2022, Hon'ble Union Minister of Education and Skill Development & Entrepreneurship announced that “The Government of India will directly transfer its contribution of Rs 1,500 in the bank account of apprentices. The company will also transfer the stipend amount directly,”.

2. DIRECT BENEFICIARY TRANSFER (DBT)



This implies that the National Apprenticeship Promotion Scheme (NAPS) will now be a Direct Beneficiary Transfer (DBT) scheme with the Government support going directly to the apprentices.

The cost to the company will remain the same in the reimbursement form as well as the DBT form. Instead of paying the apprentices the entire amount and then taking the reimbursement from the Government, the Government will directly pay the apprentices 25% of the stipend payable up to Rs 1500/- per apprentice per month. The balance amount will be continued to be paid by the establishments to the apprentices.

3. Illustration



Both existing NAPS contracts and new contracts can be covered under this pilot. The stipend for July2022 for the pilot batch of apprentices needs to be paid as per the grid below:

| S. No. | Stipend Payable | Establishment Share | MSDE Share |
|--------|-----------------|---------------------|------------|
| 1 | 1000 | 750 | 250 |
| 2 | 2000 | 1500 | 500 |
| 3 | 3000 | 2250 | 750 |
| 4 | 4000 | 3000 | 1000 |
| 5 | 5000 | 3750 | 1250 |
| 6 | 6000 | 4500 | 1500 |
| 7 | 7000 | 5500 | 1500 |

Step 1: Identification of establishments by 28th July'22



Establishments which will be piloting DBT under NAPS need to be identified across both DT and OT. The following details need be shared for each of the establishments:

1. Establishment ID
2. Establishment Name
3. Establishment SPOC Name
4. Establishment SPOC Email
5. Establishment SPOC Phone
6. No. of apprentices for pilot
7. Trade Type (OT/DT)
8. Apprenticeship Advisor Title (JAA/AAA/SAA/RDSDE) – the Advisor who will approve the claim needs to be shared
9. Apprenticeship Advisor Name
10. Apprenticeship Advisor Email ID
11. Apprenticeship Advisor Phone

Kindly Note: Each Establishment will refer to Link 1: <https://tinyurl.com/2p8mxtxu>

The responses of Link 1/above can be viewed through Link 2:

<https://docs.google.com/spreadsheets/d/156f9HAvw1B6vulTsXP96uv7uP548E5fBoK0X3dilS6E/edit?usp=sharing>

Step 2: Payment Process



1. The establishment will decide the total amount payable to the apprentice for the month of July 2022.

2. This amount needs to be split as per the illustration at slide 4. The MSDE stipend share that will be directly paid to the apprentices will remain at 25% of the stipend payable up to a maximum of Rs 1500/- per apprentice per month.

3. Note:

- Establishments paying the apprentices via their own mechanisms and not via apprenticeship gateway have to be chosen.
- Only apprentices currently in OJT can be chosen.

4. The establishment needs to update the data in the enclosed format by August 1st, 2022 in SFTP (for stipend payment made on 31.07.2022). Please Refer to Link 3:

https://nsdcindiaasp-my.sharepoint.com/:x:/g/personal/divyeta_goel_nsdcindia_org/EQ3aPBNj9_JJsQhpJzo1AEIBX1aXsKztgIkzP8wiSYdARA?e=PEGoVC

Step 2: Payment Process



5. The updated file (updated data as per format stated in point #4) needs to be uploaded on a secured interface (FILEZILLA software). The details of secured interface will be shared with the establishment SPOC by NSDC two days before the date of stipend date (i.e by 29th July ,if stipend is paid on 31st July).

- a) Establishment needs to download the FILEZILLA software in their system. The NSDC IT-team will share the SFTP IP address along with the login details ((i) Host (ii) User name (iii) Password and (iv) port) with the establishment.
 - b) Establishment needs to upload the data on SFTP. Establishment need to ensure that the details they are uploading are correct as they cannot be edited or deleted once uploaded.
1. The establishment then needs to share the file along with the proof of payment with the concerned Apprenticeship Advisor over email.
 2. The Apprenticeship Advisor needs to approve the claim and share the approval with NSDC via email by August 2nd, 2022. Email needs to be sent to apprenticeshipdivison@nsdcindia.org. Keep in Cc nrb.msde@gmail.com

Step 3: DBT To Apprentices By NSDC



Once NSDC receives the approval email from the Apprenticeship Advisor, the NSDC Finance team will make the DBT to the candidates.

Important Links



Link 1: <https://tinyurl.com/2p8mxtxu> (Already shared vide letter dated July 15, 2022)

Link 2:

<https://docs.google.com/spreadsheets/d/156f9HAvw1B6vuITsXP96uv7uP548E5fBoK0X3dilS6E/edit?usp=sharing> (The responses can be viewed through the link given)

Link 3:

https://nsdcindiasp-my.sharepoint.com/:x:/g/personal/divyeta_goel_nsdccindia_org/EQ3aPBNj9_JJsQhpJzo1AEIBX1aXsKztgIkzP8wiSYdARA?e=PEGoVC (The establishment needs to update the data in the enclosed format by August 1st, 2022 for payment made on the last working day or as spin SFTP)

Email Id: apprenticeshipdivison@nsdcindia.org; CC: nrb.msde@gmail.com